



The contents of this summary are assumed correct unless our office is notified in writing within five calendar days of receipt.

DRAFT MEETING SUMMARY-EMT #16

Project: I-5 to 99W Connector
Purpose: Executive Management Team Meeting
Location: Metro, Room 370A

Attendees:

EMT	Danielle Cowan	City of Wilsonville (alternate)
	Rob Dixon	City of Sherwood
	Fred Eberle	ODOT
	Mike McKillip	City of Tualatin
	R. Scott Pemble	Clackamas County
PMT	Barry Hennelly	Washington County
	Mark Turpel	Metro
	Tim Wilson	ODOT
	Vaughn Brown	JLA
	Jef Kaiser	DEA
	Scott Richman	DEA
Others	Tom Aufenthie	SWG
	Mike Feves	SWG
	Kristi Halvorson	

Distribution: PMT, EMT, Interested Parties, File

The meeting began at 9:30 AM. The agenda and other materials were provided to EMT members prior to the meeting. The agenda items are represented in "bold" headings.

- **Welcome**
 - Barry opened the meeting and led introductions
- **Project Update**
 - Scott gave a brief update on travel demand modeling. A brief presentation will be provided to the PSC at their next meeting on November 22nd, and information will be provided at the upcoming community forums.
- **Alternatives Development**

DRAFT MEETING SUMMARY

ODOT0000-0526

MS: 16

Meeting Date: 11/09/06

Issue Date: 12/05/06

- Jef referred to notes and maps summarizing input on conceptual alternatives received from EMT and SWG members. Written comments are considered to be equally relevant as mapped ideas
 - Danielle voiced concern about the information heard from other EMT members being portrayed as “EMT input”, because Wilsonville does not support a new connector, and if they did, it would likely be further north than the concept identified by Tualatin and Sherwood representatives.
 - The EMT agreed with presenting the concepts as “ideas”, and that the concepts should not be portrayed as “EMT input” for the community forums.
 - Based on the input received from members of the EMT and SWG, Jef noted that upgrading Tualatin-Sherwood Road to five-lanes and extending 124th Avenue to south of Tualatin-Sherwood Road are likely to be considered in the corridor-level range of alternatives (ROA).
 - Rob said that there are “dual” town centers in Sherwood, with connections between the two. The Six Corners area is the town center that appears on the Metro 2040 Growth Concept map, and the City has also designated the Old Downtown area as a town center.
 - Fred said ODOT has concern with the Sherwood Town Center straddling highway 99W, because it is difficult to enhance non-motorized connections and local traffic circulation along a major state highway.
 - Fred suggested for the community forums that the packaged concepts developed by EMT and SWG members be disassembled in order to present as a range of ideas grouped by variations on common themes, and not attributable to any individual. Fred referred to input provided by Andy Cotugno to upgrade Tualatin-Sherwood Road to operate as a state highway. In that case, Tualatin-Sherwood Road upgrades would be needed east of Teton, and we may need to consider seven lanes on sections of this road, but this was not shown on the EMT input map. It should be reflected on one of the concepts mapped for the community forums.
 - R. Scott Pemble inquired if we plan to screen concepts early, or if we want to get all ideas first. He suggested that we show EMT and SWG packaged ideas for conversation.
 - The PMT views the alternatives development process as iterative and transparent, where we will first ask for ideas to form the broad range or “universe” of concepts, present what input we received, and then go through a screening process that may be multi-tiered.
 - Mike M. reminded the EMT of Councilor Hosticka’s request to dismiss “non-starters” without belaboring analysis.
 - Jef suggested a title disclaimer to accompany the mapped ideas, in part to emphasize that they are not recommendations.
 - The EMT agreed to bring the mapped concepts to the community forums with modifications suggested by EMT members and noted by Jef.
- **Open Houses**
 - Vaughn reminded the EMT of the community forum dates (November 29th and 30th, and December 6th). Vaughn described the proposed order of presentation

DRAFT MEETING SUMMARY

ODOT0000-0526

MS: 16

Meeting Date: 11/09/06

Issue Date: 12/05/06

and display information leading to a concepts development workshop at each forum.

- Vaughn brought examples of the newsletter that are being sent out. 1,700 are being mailed out by the project. Over 13,000 are being mailed out by the City of Tualatin, and Sherwood is mailing post cards. Media releases are done.
 - R. Scott Pemble suggested that the "project timeline" slide should precede the "decision framework" slide, and that the presentation should identify the decisions to be made.
 - Mike voiced concern that "corridor" may be perceived by some people as a new corridor, and that we should clarify that this could apply to an existing route. The EMT agreed to have the PMT clarify the definition of "corridor" as it applies to the project and incorporate it into the presentation.
 - Danielle noted a road naming error (portion of "Westfall" should be "Tooze") and requested that we make it clear that people can provide comments on non-connector ideas (transit, etc.).
 - Mike M. said we need to be consistent on maps where we show different volumes on what appear to be the same highway segments on different maps, including in the Tualatin area.
 - Scott recorded these comments and agreed to address them for the community forums.
- **PSC**
 - Barry said that our plan is to present the universe of concepts to the PSC in early 2007.
 - The PMT will confirm with Amy Gibbons for minor rewording of Screening Criterion 2.3 and this will be presented to the PSC for their approval at their next meeting scheduled for November 22nd.
 - **Other business**
 - The project team will need time in December to review and sort the large number of concepts anticipated to come out of the community forums. The next EMT meeting will be held on either January 11th or 18th. The PMT will notify the EMT of their next meeting date.
 - Jef noted that at some point in the near future, we will need to coordinate with the Newberg-Dundee project.