



DRAFT MEETING SUMMARY

ODOT0000-0526

MS: 3

Meeting Date: 10/27/05

Issue Date: 11/04/05

The contents of this summary are assumed correct unless our office is notified in writing within five calendar days of receipt.

DRAFT MEETING SUMMARY-EMT #3

Project: I-5 to 99W Connector Project
Purpose: Executive Management Team Meeting
Location: Metro, Room 601

Attendees:

Kathy Busse	Washington County
Andy Cotugno	Metro
Rob Dixon	Sherwood
Fred Eberle	ODOT
Jeff Graham	FHWA
Mike McKillip	Tualatin
R. Scott Pemble	Clackamas County
Michael Stone	City of Wilsonville
Barry Hennelly	Washington County
Michael Ray	ODOT
Mark Turpel	Metro
Vaughn Brown	JLA
Jef Kaiser	DEA
Scott Richman	DEA

Distribution: EMT, PMT, File

The meeting began at 9:30 AM. Agendas and other materials were provided prior to the meeting and copies of these materials were also provided at the meeting. The agenda items are represented in "bold" headings.

Barry welcomed the group and led the overall EMT meeting. The primary focus of this meeting was to debrief on the 10/17 PSC meeting, discuss public outreach including the SWG, and provide updates on recent activities including travel forecasting and information on the Tualatin River National Wildlife Refuge.

- **PSC debrief**

- Barry provided a summary of the 10/17 PSC meeting. At their meeting, the PSC confirmed Tom Brian as Chair, signed their partnering agreement, and approved the proposed decision structure and decision making process.
- The PSC also ratified all but one of the nominated SWG members. They asked the Wilsonville Chamber of Commerce to nominate a new representative to

replace Allen Kirk, who is also on the City Council. SWG members not yet nominated will be ratified by the PSC at their 12/12 meeting.

- **Public outreach**

- Vaughn provided an update on public outreach activities.
- The SWG had their kickoff meeting on 10/20. Each attendee was asked "what is needed to make the project a success?" and the responses were generally consistent with what we have heard from the EMT and PSC. The SWG requested information on project committees, including names of representatives, and PSC meeting summaries. These lists will be provided on the web site, but contact information will not be provided.
- We are still missing SWG nominations including the Washington County Farm Bureau representative, and CCI nominees from Wilsonville and Metro. Mike Stone will provide JLA with the Wilsonville Planning Commission contact (CCI) and Metro is meeting to discuss, and they should have a nominee by next week.
- Mike McKillip had raised concern that the SWG may not be clear on their advisory role. He had caught obsolete SWG charge narrative on the web site.
- Vaughn noted that the SWG's role will be further clarified with them at the next SWG meeting, and that the SWG role text on the web site has been updated. At the second SWG meeting, we will introduce and discuss the scoping process, and discuss the 11/29 and 11/30 community open houses.
- JLA is drafting a newsletter to be sent out to numerous addresses prior to the open houses, and we also have a draft open house plan. DEA will post both of these items to the project ftp site for EMT review.
- Barry noted that the first open houses will be in Tualatin and Sherwood, and that we will consider locations in the north portion of Wilsonville for future public outreach events.
- JLA will post a scoping survey on the web site to collect public feedback. This survey will collect input that is consistent with the Open House comment form and is planned to run from mid-November through December 10.
- Mike M. noted that a new reporter with the Tualatin Times contacted him. He referred the reporter to Barry and sent Kristin Hull an email to add the reporter to the contact list. Barry referred the reporter to Steve Kelly for modeling questions, and Barry will follow-up with Steve to log his contact.
- A meeting with the PIOs is planned for November, and reporter briefings set up through the PIOs are planned to provide information to the media about the open houses. The PMT will participate, and information will be shared with the EMT and PSC.
- The EMT does not have assignments for the open houses, but their attendance would be appreciated. We expect a lot of people to attend, and we are working on staffing for the open houses. Comment forms will be provided to facilitate a self-guided tour by open house participants.

- **Travel forecasting**

- Mark T. provided an update on Metro's regional land use and travel forecasting activities. He referred to a map and a memo that had been provided to MTAC and TPAC.

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- o Year 2030 population and employment forecasts are planned to be resolved by mid-December, and this process is involving Washington County staff. The year 2025 financially constrained network is being updated to year 2030, and Mark referred to a regional model network map.
 - o The map shows estimated UGB expansion into state-designated exception lands for different years, and Andy clarified that this not mean that a future corridor could not form a portion of the UGB. An area around Sherwood is shown to be added for 2035. The next RTP update will go out to 2035. This area would not be addressed for 2030 travel forecasts that will be used for this project in the RTP Amendment Process.
 - o Mike M. noted that a link for the planned extension of 124th Ave. should be shown on the regional model network.
- **Tualatin River National Wildlife Refuge**
 - o Jef Kaiser referred to a large map and handed out 11"x17" color maps depicting existing and planned land under US Fish and Wildlife Service jurisdiction for the refuge.
 - o Approximately 2/3 of the study area could be blocked by the refuge, and the project will need to follow rigorous procedures for a highway connection across the refuge. Land currently owned by the refuge is considered a Section 4(f) resource. Land planned to be acquired will require extensive agency-to-agency coordination with the refuge manager, and the refuge manager will need to demonstrate that the net effect of the project is compatible with the refuge purpose.
 - o The project may be able to benefit the refuge by acquiring land for conservation and mitigation.
 - o We need additional information from the refuge, including, the status and schedule of their current master planning efforts.
 - o The EMT requested that the PMT recommend initial agency contacts and an approach to initiating coordination with the refuge, and reporting these recommendations back to the EMT.

Action Items	Responsible Party	Target Date
Mike Stone to provide JLA with Wilsonville CCI contact info	Mike S.	10/28
JLA to make contact with Wilsonville CCI for SWG	JLA	10/28
Post draft scoping open house plan and draft newsletter to project ftp folder for EMT review	JLA/DEA	11/7
PMT and EMT review and provide comments on open house plan and newsletter to JLA	PMT/EMT	11/9
Follow-up with Steve Kelly on Tualatin Times reporter contact re: traffic modeling	Barry	11/1
Make refuge contact and coordination recommendation to EMT	PMT	11/17

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Upcoming Events

November 3 – SWG meeting #2. 6:00 – 8:00 PM at Sherwood Police Training Facility

November 17 - EMT meeting #4. 9:30-11:30 AM at Metro (Room 501)

November 29 and 30 – Community open houses - Scoping