



DRAFT MEETING SUMMARY

ODOT0000-0526

MS: 7

Meeting Date: 03/02/06

Issue Date: 03/30/06

The contents of this summary are assumed correct unless our office is notified in writing within five calendar days of receipt.

DRAFT MEETING SUMMARY-EMT #7

Project: I-5 to 99W Connector Project
Purpose: Executive Management Team Meeting
Location: Metro, Room 501

Attendees:

EMT	Kathy Busse	Washington County
	Andy Cotugno	Metro
	Fred Eberle	ODOT
	Jeff Graham	FHWA
	Mike McKillip	City of Tualatin
	R. Scott Pemble	Clackamas County
	Michael Stone	City of Wilsonville
	Gene Thomas (EMT alternate)	City of Sherwood

PMT	Barry Hennelly	Washington County
	Michael Ray	ODOT
	Mark Turpel	Metro
	Kristin Hull	JLA
	Scott Richman	DEA

Others	Lis Cooper	ODOT (OIPP)
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Distribution: EMT, PMT, File

The meeting began at 9:30 AM. Agendas and other materials were provided prior to the meeting. Copies of the EMT agenda, project update flyer, 3/13 PSC agenda, community input on Purpose & Need (P&N) and Goals & Objectives (G&O) memo, SWG guidance and feedback memo, and draft summary tables of SWG comments and staff responses/recommendations for P&N and Goals & Objectives were also provided at the meeting. The agenda items are represented in "bold" headings.

- **Welcome**

- Barry welcomed the group, reviewed the agenda, and led the overall EMT meeting. The primary focus of this meeting was to review the process involving the PMT and the SWG to develop and refine the project P&N and Goals & Objectives, to finalize EMT comment to the PSC on these items, to prepare for

the 3/13 PSC meeting, and to discuss public involvement and other technical activities.

- **Public Outreach**

- Kristin referred to the project update flyer that JLA prepared. This update, and a Spanish version are also on the project web site.
- We have had some briefings for various organizations, and we are scheduling more. Kristin asked for the EMT's assistance, particularly the cities, for their help in scheduling council and planning commission briefings.
- Barry mentioned that some of Washington County's Citizen Participation Organizations (CPOs) are sponsoring a forum with State, Metro, and local policy makers that is focused on Highway 99W this Saturday at Tigard High School. The PMT will attend this forum.
- With regard to briefings, Mike M. suggested that we may want to wait on some of the briefings until we have traffic forecasts that are likely to more clearly support the needs statements. He has been giving frequent updates to the Tualatin City Council.

- **Purpose & Need/Goals & Objectives**

- The PMT worked with the SWG to refine the P&N and to develop the Goals & Objectives at meetings held in December, January, and February. The SWG agreed on the Goals & Objectives, but a few members dissented from the SWG majority on the P&N. The SWG agreed to forward four (one majority and three separate dissenting) versions of the P&N to the PSC, and some members of the SWG are interested in the PSC providing them with direction on the P&N.
- Scott P. suggested that, to facilitate a PSC decision on P&N, we focus on items that are "sticking points" for some SWG members for the report to the PSC. He also suggested that we revisit the relationship between the SWG and PSC within the context of the decision process.
- Andy suggested that we inform the PSC of those who represent dissenting views from the SWG majority on P&N.
- Kristin reiterated the diverse interests that are represented on the SWG and handed out two email messages – one from a citizen and one from a SWG member – that both acknowledge this diversity. Per their chartering, the SWG is not obliged to reach consensus.
- Scott R. led the group through the summary tables of the P&N and Goals & Objectives. The EMT agreed to the "staff recommendations" on the P&N table.
- Scott and Kristin recorded edits to the Goals & Objectives summary table that the EMT agreed upon. Scott will incorporate the edits and we will send out (email) revised versions to the EMT by tomorrow (3/3).
- In response to some SWG members' suggestion that our evaluation of habitat impacts consider future habitat enhancements, Jeff G. suggested that the evaluation criteria (to be developed following PSC decision and CETAS agreement on the P&N/Goals & Objectives) could be crafted to consider opportunities for habitat enhancement associated with each alternative corridor.
- Kristin noted that members of the SWG have requested that the P&N and Goals & Objectives SWG and staff comment summary tables be posted on the project

web site. The EMT agreed that, if we post these tables, they should be replaced by the PSC-approved version of the P&N/Goals & Objectives.

- **PSC**

- Barry confirmed that the next PSC meeting will be on Monday 3/13, from 11:30 AM – 1:30 PM at the Tualatin Police Training Center. The County will provide boxed lunches only for the PSC members. The main agenda item is to gain PSC approval of the P&N and Gs&Os, and some SWG members plus other citizens will have some time to provide testimony.
- Metro Councilor Hosticka will not be able to attend, and he is providing a letter to convey his input on the P&N/G&O that will be available at the PSC meeting. Tualatin Mayor Ogden will participate via telephone. Cathy Nelson, Interim Director at ODOT Region 1, will attend the 3/13 PSC meeting. Jason Tell, who was recently appointed as the new Region 1 Director, will take over as the ODOT PSC representative for future PSC meetings.
- Barry reminded the EMT to meet with their respective PSC representatives in advance of the meeting to brief them on the P&N/G&O. Barry will provide the EMT with updated P&N/G&O summary tables tomorrow for the EMT to review and use for their PSC briefings.
- The EMT agreed to minor changes to the PSC agenda. DEA will make these revisions and have revised versions of the PSC agenda at the meeting.
- The PMT will discuss the schedule for upcoming PSC meetings and agenda items at their next PMT meeting on 3/7. It will likely be difficult to schedule a PSC meeting during the Summer.
- Gene suggested that we factor the November elections into the decision process and schedule.

- **Schedule and technical activities update**

- Mark handed out a travel forecasting update memo. The 2005 baseline model should be completed in a few weeks. Washington County is reviewing 2030 demographic forecasts and Metro and the County will work with the County to reach a decision on the forecasting numbers to proceed with the 2030 No-Build travel model.
- Scott P. noted that there are multiple projects in the region that are using 2030 forecasting data, and we need to be mindful of compatibility between data sets and models.
- Scott R. reported that DEA completed a draft Existing Transportation Conditions memo, and this memo is being amended to incorporate analyses from additional segments and intersections, including some in the Wilsonville area. Scott also reported that he, Mark, Michael and Kevin O'Hara (DEA) met recently with representatives of the Tualatin River National Wildlife Refuge. Notes from that meeting will be distributed to the EMT.
- Consistent with the message conveyed at the meeting with the Refuge representatives, Michael reported that ODOT's NEPA expert strongly recommended that the project avoid the Refuge (property owned by US Fish & Wildlife Service).

- Andy asked if we have determined which policy constraint trumps the other: the Refuge protections or Oregon Land Use Goals? In comparing alternatives, both will need to be considered.
- The primary critical path item for technical work is the travel forecasting, and the PSC decision and CETAS agreement milestones are other critical path items for the process.
- **Other business**
 - Barry noted that going forward through the remainder of the RTP Amendment process, the consultant management structure will be different than it has been. Leslie Howell will serve as Project Advisor to the PMT, and Scott R. will be the consultant Project Manager. Jef Kaiser will be Environmental/Land Use Task Lead, and Walt Bartel will be Engineering Task Lead.
 - Fred introduced Lis Cooper who is with the Oregon Innovative Partnership Program (OIPP). OIPP is working with the Oregon Transportation Investment Group (OTIG) who is exploring tolling major corridors, including the Newberg-Dundee Bypass. Among a variety of potential tolling schemes, OTIG is exploring the feasibility of linking an I-5 to 99W Connector to the N-D Bypass. Fred suggested that the EMT meet with OTIG representatives in the near future.
 - Lis reported that the OTC approved the OTIG contract in January. OTIG’s revenue projections for different corridors and schemes are due at the end of June. OIPP will be conducting extensive telephone surveys of the public in May. Lis will attend future EMT meetings to maintain coordination between the Connector Project and the OTIG efforts.
 - Andy advised that the EMT gain a more clear understanding of the processes associated with tolling, both from the standpoint of procurement and development of facilities.
 - Barry added that OTIG is doing modeling from a revenue-generation perspective, whereas we are doing transportation system modeling. The forecast traffic traveling to/from Yamhill County and the I-5 to 99W project area will be a key component, and we will want to make sure these forecasts are consistent for the Newberg-Dundee Bypass and the Connector projects.
 - Mike M. mentioned that Grace Community Church is building a new facility. They want Tualatin to annex their property. This church and a homebuilding developer are collaborating on a development plan.
- **Next EMT meeting**
 - Barry reminded the EMT that their next meeting will be on 3/23 at Metro.

• **Action items**

Action Items from EMT mtg #7	Responsible Party	Target Date
Incorporate EMT edits to P&N/G&O summary tables and send to PMT	Scott	3/3
Send revised P&N/G&O summary tables to EMT	Barry	3/3

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Brief PSC representatives on P&N/G&O including SWG and staff (PMT and EMT) comments	EMT	Week of 3/6
Schedule OTIG to attend future EMT meeting	Fred/Lis	March/April

Upcoming Events

March 13 – PSC meeting #3

March 23 – EMT meeting #8

April 6 – SWG meeting #7

April 27 – EMT meeting #9