



DRAFT MEETING SUMMARY

ODOT0000-0526

MS: 6

Meeting Date: 01/26/05

Issue Date: 02/13/05

The contents of this summary are assumed correct unless our office is notified in writing within five calendar days of receipt.

DRAFT MEETING SUMMARY-EMT #6

Project: I-5 to 99W Connector Project
Purpose: Executive Management Team Meeting
Location: Metro, Room 501

Attendees:

Kathy Busse	Washington County
Andy Cotugno	Metro
Mike McKillip	Tualatin
Rob Dixon	Sherwood
Fred Eberle	ODOT
Jeff Graham	FHWA
Michael Stone	City of Wilsonville
Barry Hennelly	Washington County
Michael Ray	ODOT
Mark Turpel	Metro
Vaughn Brown	JLA
Leslie Howell	HC
Scott Richman	DEA

Distribution: EMT, PMT, File

The meeting began at 9:30 AM. Agendas and other materials were provided prior to the meeting. Copies of the agenda, project decision process timeline, agendas for upcoming SWG meetings #5 and #6, a draft summary table of SWG comments and EMT responses on the project Purpose & Need, and copies of PowerPoint presentations from SWG meeting #4 were also provided at the meeting. The agenda items are represented in "bold" headings.

- **Welcome**
 - Barry welcomed the group, reviewed the agenda, and led the overall EMT meeting. The primary focus of this meeting was to discuss public involvement activities including the fourth SWG meeting and upcoming SWG meetings, the decision process and next PSC meeting, and updates on the schedule and recent activities.

- **Public outreach – SWG**

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- Vaughn referred to the PowerPoint presentations made to the SWG by Mark Turpel (RTP) and Randy McCourt (traffic information to support the Needs statement). These presentations helped to clarify the context and background for the project. Wilsonville continues to raise concerns about the project in relation to I-5.
 - The EMT discussed the project as it relates to planning efforts for I-5 and 99W. Fred mentioned that ODOT developed a corridor strategy for 99W, and ODOT has plans to improve the North Wilsonville Interchange. The OIPP is looking at the I-5 to 99W Connector as a potential add-on to the Newberg-Dundee project.
 - Mike Stone noted that Wilsonville Mayor Lehan wants to make sure that impacts on I-5 including the Boone Bridge are part of the dialogue for this project. The city's fear is that the connector will dump a lot of traffic onto I-5 and local roads that will adversely impact Wilsonville.
 - Andy noted that the Newberg-Dundee project reinforces the bottleneck on the state highway system in the SW portion of the Metro area. It does not establish the need for a new connection between I-5 and 99W in Marion County. ODOT and Metro acknowledge that I-5 is a problem, and Metro has prioritized a corridor study on I-5 south of Hwy. 217.
 - Barry is meeting with the Wilsonville Chamber of Commerce next week.
 - At the next SWG meeting, the focus will be on the P&N and Goals & Objectives. We plan to have small group discussions to formulate SWG feedback on the Gs & Os.
 - The EMT agreed with Mike McKillip's suggestion to have ODOT (Michael Ray) present the statewide planning context for the project at the next SWG meeting. Vaughn will add this to the SWG agenda, and Michael will prepare a presentation to be reviewed and discussed with the PMT at their next meeting on 2/7.
 - The EMT discussed and provided suggested changes to the SWG comments and EMT responses summary table on the P&N.
 - The consultants will revise the table and bring it to the next SWG meeting on 2/9 to discuss. Scott will copy the CETAS guidance on P&N to the project ftp folder.
 - The EMT agreed to delete Randy's PowerPoint slide presentation from the web site, because the information is very general without additional notes to support the slides content. As it appears, it could cause confusion.
- **PSC**
 - Barry - The next PSC meeting is scheduled for 3/13, 11:30 AM – 1:30 PM at the Tualatin Police Training Center. Carl Hosticka will not be able to attend, and Barry he is awaiting responses on availability from some of the other PSC members, and requested that the EMT confirm the 3/13 date and time with their respective PSC representatives. The County will get boxed lunches for this meeting. The main agenda item is to gain PSC approval of the P&N and Gs&Os.
 - Immediately after the PSC meeting, we will need to send out the P&N/Gs&Os to the CETAS group. The current schedule is to have a CETAS coordination briefing at their 4/18 meeting.
 - The EMT discussed the request by the Tualatin Valley Fire and Rescue District (TVFRD) to have one of their board members serve on the PSC. The PSC is comprised of agencies with jurisdiction and standing on land use and

transportation decisions, and a decision making role on this project. The EMT agreed that it would not be appropriate to allow other organizations who do not have such standing to serve on the PSC. The TVFRD is represented on the SWG and has other ways of engaging in the project. The EMT recommended that the TVFRD should not be added to the PSC. The PMT will document the justification for maintaining and not changing the PSC representation, and this will be raised as a brief discussion item at the 3/13 PSC meeting.

- **Schedule and activities update**

- Leslie noted that draft transportation existing conditions documentation will be completed in about two weeks. The environmental and land use reconnaissance report will be completed by the end of February. Scott will copy the transportation analysis area memo to the ftp site.
- DEA has been working on a larger amendment to get through the RTP Amendment Process.
- Mark reported on the status of the 2030 forecasts and requested a recommendation by the EMT to use the results of Metroscope Generation 2.3 which will be available soon, or to wait until Generation 2.6 (that addresses additional growth in Clark County and is to be reviewed by Bi-State Commission) is available. Metro recommends going forward with Gen. 2.3 and the EMT agreed with this recommendation. Metro needs to provide the Gen. 2.3 household and employment forecasts to Washington County for their review, and Mark needs to check with Metro Travel Forecasting to schedule modeling.
- Barry is attempting to schedule a meeting with the Tualatin River National Wildlife Refuge.

- **Other business**

- Andy reported that the JPACT Finance Committee met earlier today to discuss estimated costs and financing for the five projects of statewide significance in the Metro area including the I-5 to 99W Connector Project. Andy handed out a table that provided two sets of order-of-magnitude cost estimate figures for these projects, including costs with or without phased construction. The finance committee is discussing ways to address the unfunded gap for these and other projects in the region. The approach is to start with the context of traditional public financing, and then move into toll-financing.
- Mark will provide an electronic version of this summary to the EMT.

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- **Next EMT meeting**
 - Barry reminded the EMT that their next meeting will be on 3/2 at Metro.

- **Action items**

Action Items from EMT mtg #6	Responsible Party	Target Date
Prepare PPT slide show on statewide context of project for presentation at SWG mtg #5 (2/9/06)	Michael	2/7/06
Address EMT comments on SWG Comments on Draft Purpose & Need summary and send to EMT	PMT/Vaughn	2/1
Delete Needs PPT from ftp and copy CETAS P&N guidance to ftp	Scott	1/27
Confirm PSC representatives' availability for 3/13 PSC meeting #3	EMT	Week of 1/30
Update web site with PSC meeting #3 info	JLA	Week of 1/30
Arrange meeting with TRNWLR contact and PMT	Barry	Week of 1/30
Document PSC composition recommendation (agencies with project decision authority and standing on LU decisions)	PMT/Barry	Week of 2/6
Distribute project funding summary table from JPACT to PMT and EMT	Mark	1/30

Upcoming Events**February 9** – SWG meeting #5**February 23** – SWG meeting #6**March 2** – EMT meeting #6**March 13** – PSC meeting #3