



DRAFT MEETING SUMMARY

ODOT0000-0526

MS: 17

Meeting Date: 1/18/07

Issue Date: 2/6/07

The contents of this summary are assumed correct unless our office is notified in writing within five calendar days of receipt.

DRAFT MEETING SUMMARY-EMT #17

Project: I-5 to 99W Connector
Purpose: Executive Management Team Meeting
Location: Metro, Room 370B

Attendees:

- | | | |
|---------------|--|--|
| EMT | Danielle Cowan
Rob Dixon
Mike McKillip
Lawrence Odell
Thomas Picco
Jadene Stensland
Mark Turpel | City of Wilsonville (alternate)
City of Sherwood
City of Tualatin
Washington County
ODOT (alternate)
City of Wilsonville (alternate)
Metro (alternate) |
| PMT | Amy Gibbons
Russell Knoebel
Tim Wilson
Walt Bartel
Vaughn Brown
Leslie Howell
Angie Jones
Jef Kaiser
Scott Richman | ODOT
Washington County
ODOT
David Evans and Associates, Inc. (DEA)
Jeanne Lawson Associates (JLA)
Howell Consulting
DEA
DEA
DEA |
| Others | Shelby Crecraft
Josef Fennerz
Mike Feves
Kristi Halverson
Ned Hammoud
Lance Pouloson
Charles Smith
Jeff Smith | |

Distribution: PMT, EMT, Interested Parties, File

The meeting began at 9:30 AM. The agenda and other materials were provided to EMT members in electronic format prior to the meeting and copies were distributed at the meeting. The agenda items are represented in "bold" headings.

- **Welcome/Introductions**

- Vaughn welcomed the group and led self-introductions of meeting attendees

- **Project Management and Communications**

- Russ Knoebel has taken over as Project Manager for the I-5 to 99W Connector Project for Washington County and now represents the County on the PMT. The former County PM, Barry Hennelly, took another position with the City of Seattle. Russ was Barry's supervisor at the County.
- Kathy Busse, the former Assistant Director of the Washington County Land Use and Transportation Department and County EMT representative, has retired. Lawrence Odell has taken over her former position at the County, and he is the new County representative on the EMT. Lawrence introduced and provided some background information on himself.
- Russ mentioned that the project contract with DEA is being amended to reflect an increased level of project management and communications support to the PMT, and to integrate a route optimization software application and service called Quantm which will be utilized as a tool for the corridor development and evaluation process.
- The EMT Partnering Agreement specifies that Barry would lead EMT meetings, and Vaughn requested EMT approval for Vaughn to facilitate future EMT meetings. The EMT agreed that this minor change was acceptable, and would not require a formal amendment to their Partnering Agreement.

- **Community Forums**

- Vaughn provided a brief overview of the Community Forums held at the end of November and early December 2006, and referred to a handout summarizing information and input provided through comment forms submitted at the forums.
- Jef presented the range of concept themes that consisted of those developed through workshops of the SWG and EMT prior to the Community Forums, and additional concepts developed by participants at the forums.
- The concepts and elements were displayed on 17 maps, but seven of the maps show multiple elements. In all, 25-30 distinct elements are represented on the schematic maps. Some of the concept themes cover:
 - Improvements to existing arterials
 - New connector (including some entirely within the Urban Growth Boundary [UGB], some partially or entirely outside the UGB, and some entirely outside the project area)
 - Ideas different than new connector (i.e. improvements to 99W and I-5, commuter rail line, bike and pedestrian network).
- Jef said there is not necessarily one idea that might serve as a solution ("silver bullet"), but combinations of ideas will likely developed into the initial range of alternatives (ROA). Jef asked those in attendance to inform the PMT if they believe that we overlooked any ideas that were suggested. No one in attendance identified any additional solution ideas.
- Mark T. noted that R. Scott Pemble, who was not able to attend the EMT meeting, had expressed concern that there seem to be a large number of themes, and he would like to move forward with the screening process to reduce

this wide range to a reasonable set by eliminating elements that clearly do not meet the project purpose and need.

- Jef reminded the group that the target we are trying to achieve from the a broad range of conceptual design elements is to screen them to a smaller set, then to evolve from all of these ideas a more refined set of concepts to advance to more detailed comparison and analysis. Included in the ROA will be alternatives that we know we need to consider and study, including No Build, TSM/TDM, and an Expand the Existing System scenario. The Expand the Existing System scenario would consist of all reasonable improvements that could be made to the existing transportation system without building a new Connector (i.e., major limited access roadway that would meet State highway design and operations standards). The project committees will be able to provide input as to how far we would go with existing system improvements under that scenario.
 - We also will likely consider and evaluate at least one new connector that is located completely within the UGB, or clearly demonstrate why no such option can be reasonably implemented if that ends up being the case.
 - Mike M. reminded the group that with future UGB expansion, it is not as simple as inside or outside the existing UGB. A new connector could form a portion of the future UGB. Mike also asked if improving Tualatin-Sherwood Road to function as a State highway would include new and improved interchange connections at each end. Jef responded that that would likely be the case.
 - Mike also inquired as to how impacts to different types of land uses will be compared and evaluated. Jef responded that with the constrained nature of the project area, it will be hard to meet any objective perfectly without weighing contradictory objectives and impacting different types of land uses and resources.
 - Jef explained some of the illustrative concepts, and provided clarification for questions about what was depicted on the maps. Jef emphasized that most of the conceptual sketches should not be considered literally as specific alignments, but as ideas of approximate areas. Once we narrow ideas and run them through the Quantm planning application, they will be more accurately located.
 - The EMT agreed that the concepts should be run by all the committees, including through the PSC before being posted on the project web site.
- **Concept Screening and Alternatives Development Process**
 - Referring to a display of a one-page handout in the EMT packets, Jef explained the eight-step development process he generated to reach the range of alternatives. The project management team is aiming to be through the initial screening step to present our recommendations and include SWG and EMT input to this screening recommendation in time for the next PSC meeting on February 28th.
 - Mark mentioned in regard to step 5, we need to be sure that the EMT and SWG would have first access to the initial ROA prior to it going to TPAC, JPACT, and the Metro Council.
 - Jef said that the project team estimates that the entire eight-step process could be about a four-to-six month process.

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- Mark asked if the initial screening would be ready to present to the SWG at their next meeting on February 1st, and Jef responded that, yes, that is what the PMT will be prepared to do.
- The PMT committed to making their next meeting a screening work session and inviting EMT members to participate. The PMT will provide the EMT with results of the PMT's initial screening recommendations, but this will need to occur without another EMT meeting prior to the SWG meeting.
- **Other business**
 - Scott announced that the next PSC meeting will be held on February 28th . and the location is TBD. The Sherwood Police Training Center is unavailable that day. We will announce it to the EMT, SWG and PSC when we confirm a location.
 - The next EMT meeting will be held on February 15th at Metro.