



DRAFT MEETING SUMMARY

I-5 to 99W Connector: PSC Mtg. #2

Meeting Date: 10/17/05

Issue Date: 10/26/05

The contents of this summary are assumed correct unless our office is notified in writing within five calendar days of receipt.

DRAFT MEETING SUMMARY

Project: I-5 to 99W Connector Project
Purpose: Project Steering Committee Meeting #2
Date/Time: Monday October 17, 2005 / 11:30 AM – 1:30 PM
Location: Tualatin Police Station
Attendees:

PSC	Tom Brian Matt Garrett Jeff Graham Bill Kennemer Charlotte Lehan Keith Mays Lou Ogden Roy Rogers	Washington County ODOT FHWA (alternate for David Cox) Clackamas County Wilsonville Sherwood Tualatin Washington County
EMT	Kathy Busse Rob Dixon Fred Eberle Mike McKillip Michael Stone R. Scott Pemble	Washington County Sherwood ODOT Tualatin City of Wilsonville Clackamas County
PMT	Vaughn Brown Barry Hennelly Leslie Howell Michael Ray Scott Richman Mark Turpel	Jeanne Lawson Associates Washington County Howell Consulting ODOT David Evans and Associates, Inc. Metro
Others	Tim Knapp Turner Odell	City of Wilsonville (PSC alternate) RESOLVE (facilitator for Partnering)

Distribution: Attendees, Andy Cotugno, Carl Hosticka, File

The meeting began at 11:30 AM. Agendas and other materials were provided prior to the meeting and copies of these materials were also provided at the meeting. The agenda items are represented in "bold" headings.

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• **Welcome/Introduction**

- Handouts: Agenda, Public Involvement Update, Letter from Carl Hosticka (Metro PSC member absent from PSC meeting), Decision Process Flow Chart, SWG nomination letter and SWG membership list.
- The PSC confirmed Washington County Commissioner Tom Brian as PSC Chair. Chair Brian welcomed the group and led the overall PSC meeting.
- The primary focus of this meeting was to provide an update on project schedule and recent and upcoming activities, reach agreement on the project decision making process, discuss and sign the PSC Partnering Agreement, and ratify the SWG membership.

• **Project Update**

- Barry noted multiple activities that are underway, including:
 - Public outreach efforts including setting up and scheduling the SWG (meetings scheduled on 10/20 and 11/3)
 - Environmental, land use, and socioeconomic reconnaissance work (reconnaissance report due in November)
 - Transportation data collection and analysis
 - Initial briefing with the CETAS group (9/20)
 - Community forums to kickoff scoping scheduled on 11/29 and 11/30
 - 2030 population/employment, and travel demand modeling discussions
- The PMT will seek input from the EMT and PSC as to whether or not to proceed with a "decision making summit" that is included in the project work scope. The intent of this event was to bring together representatives of the PSC and SWG. Washington County Commissioner Rogers will attend and provide opening comments at the first SWG meeting, and additional interface between these groups in the form of a "summit" may not be needed this early in the process.

• **Project Decision Making**

- Referring to a display of the "Decision Process Flow Chart", Mark summarized the overall RTP Amendment and EIS processes including the "PSC Deliberations Final Approval" process (RTP amendment process and goal exceptions, as needed). The timeline shown on this chart is approximate and the milestones represent cumulative time elapsed.
- The CETAS group has been working with ODOT for more than five years for the purpose of streamlining the project development and decision process for large transportation projects. It is comprised of state and federal resource agency representatives. This group has typically expressed interest in project impacts to a higher level of detail than we may be able to provide at a corridor comparison level. Our intent is to engage CETAS early in the process to facilitate the CETAS group's concurrence through the more detailed, design-level EIS process. The PMT attempted to take CETAS involvement under consideration in developing estimated timeline for RTP and NEPA processes.
- Wilsonville Mayor Lehan requested that explanations of acronyms be provided with project information.
- The PSC moved to accept the Decision Process as presented by Mark.

- **Complete PSC Partnering Agreement**

- Turner provided an edited version of the PSC Partnering Agreement from the July PSC meeting.
- Tom Brian noted that Carl Hosticka (absent from the meeting) indicated in his letter to the PSC that he supports the PSC Partnering Agreement.
- The PSC discussed decision making by consensus addressed on page 5 of the Partnering Agreement. The PSC agreed to retain the decision making by consensus as worded in the Partnering Agreement after acknowledging that:
 - The Partnering Agreement addresses the need to fully communicate issues/concerns between PSC (project) and individual jurisdictions.
 - We will eventually need 100% agreement from stakeholder jurisdictions for the design-level EIS. Therefore, it is in the project's interest to model the corridor selection process after the NEPA process and pursue 100% consensus (unanimous consent) for the corridor selection decision.
 - This approach is consistent with regional project development and approval process.
 - The PSC is one of multiple entities that would advocate for the project. If there is not consensus amongst the PSC, we make it easier to not advance the project. If one jurisdiction does not reach consensus on the project, they could stop or delay it by not proceeding with appropriate approvals, permits, etc.
- The PSC agreed to additional minor changes and signed the back page of the Partnering Agreement with the understanding that requested changes would be made.
- Mark T. agreed to obtain Carl Hosticka's signature for the Partnering Agreement.
- A pdf of the final, signed PSC Partnering Agreement will be provided to the PSC.

- **Public Outreach Status Repot**

- Vaughn summarized elements of the public outreach program. The project has multiple opportunities for public input.
 - Integration of Environmental Justice information recently documented will be the last element added to the project Public Involvement Plan.
 - We have a broad general mailing list and a more focused, "interested parties" mailing list.
 - The web site is active, and some basic information has been posted on it. People can provide input through through the web site.
 - Several small group presentations have been made and production of the first project newsletter is in progress.

- **SWG Membership**

- Vaughn handed out an updated SWG membership list. JLA is working with a few organizations who have not nominated a representative.
- Sherwood Mayor Mays noted that the CPO 5 representative lives in Sherwood, not in unincorporated Washington County. The CPO 5 representative is charged with representing the rural portion of the County.
- Chair Brian raised the issue regarding the Wilsonville Chamber of Commerce nominating Allen Kirk, CFO of ORPAC, who would be an ideal candidate for the

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SWG. However, Allen is also on the Wilsonville City Council. Tom will send a letter of apology to Mr. Kirk, because it was not made clear to the Wilsonville Chamber that they should not nominate an elected official in advance of their nomination.

- Jeff G. – FHWA cannot support, and does not recommend having an elected official serve on a citizens advisory committee. It could expose the process to challenge when we get to the NEPA phase.
- Matt G. suggested that a representative of AAA Oregon be added to the SWG, and the PSC agreed.
- Except for Mr. Kirk, the PSC agreed to ratify the SWG members nominated. The PSC agreed to ratify additional SWG members including a AAA representative and other nominees to be named at the 12/12 PSC meeting.

• Other Business

- Barry noted that from this point forward, PSC meetings will be open to public.
- Chair Brian requested that the PSC reserve 12/12 and 2/13/06 as the next two PSC meetings.

Action Items	Responsible Party	Target Date
Distribute signed PSC Partnering Agreement	Barry	11/1
Send letter to Allen Kirk re: SWG nomination	Chair Brian	10/19
Brief PSC representatives prior to next PSC meeting	EMT members	prior to October 17

Upcoming Events

October 20 – SWG meeting #1. 6:00-8:00 PM at Sherwood Police Training Center

October 27 – EMT meeting #3. 9:30-11:30 AM at Metro, Room 601

November 3 – SWG meeting #2. 6:00-8:00 PM at Sherwood Police Training Center

November 17 – EMT meeting #4. 9:30-11:30 AM at Metro, Room 501

November 29 and 30 – Public scoping open houses